HOW DO I JOIN A ZOOM MEETING OR WEBINAR?

There are 4 ways to join a Zoom meeting or webinar:
1. Through Zoom invitation link via email message --- This is most likely the easiest
2. With the Zoom app on your desktop (This should be loaded ahead of time)
3. From the Zoom Website (www.zoom.us)
4. Dial-in via telephone

NOTE: The host will have to start the webinar before you can join. You may see a message that says, "Please wait for the host to start this webinar."

Email Message Link:
1. You will receive an email invitation from the meeting host in your email inbox
2. Click on the link in the email
3. You will be able to choose whether to come into the meeting with your audio and video enable or disabled

From the Zoom app:
1. Open the Zoom app on your desktop
   a. You may have to click the start button, then Zoom folder, the start Zoom
2. Click on Sign In
3. On right side menu Select "Sign In with SSO"
4. Enter your USQ username and password if prompted
5. Click Join
6. Enter the Meeting ID
   a. This information is in the email invitation from Zoom, as well as a reminder email from Zimmer Law Firm
7. You can then choose whether to come into the meeting with your audio and video enable or disabled

From the Zoom Website:
1. Go to the zoom website (www.zoom.us)
2. Click on Zoom Account Sign In (SSO) button
3. Sign in with your USQ username and password if prompted
4. Click on the My Meetings tab
5. Click on the meeting link that you want to join
6. You can then choose whether to come into the meeting with your audio and video enable or disabled

Telephone Dial-in:
1. You should have received an email invitation from the meeting host. The invitation has several phone numbers that you can use to dial-in. Please use the phone number that is closest to where you live. After dialing the phone number, follow the prompts.
   a. If you can't find the email invitation from Zoom, then please look for a reminder email from Zimmer Law Firm. There should be a telephone number included in this email also.

If you need more detailed instructions, please visit the Zoom website, or click the link below
https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee-

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